

York University School of Continuing Studies

Post-Graduate Certificate Programs



About York University

As the 3rd largest university in Canada, York is a leading international teaching and research university and a driving force for positive change. Located in Canada's biggest city, you can enjoy what Toronto has to offer all while earning a university credential.

About the York University School of Continuing Studies

The York University School of Continuing Studies is a diverse community of learning united by a shared sense of purpose: Achieving personal and professional growth in a rapidly changing career and educational landscape. Our ability to offer accelerated, accessible and innovative programs that prepare our students to adapt and lead in response to this change has made us the fastest-growing school in Canada.

We design programs around our unique cohort delivery model so that our students can advance through their programs in tandem with their peers, enabling them to form meaningful connections with their classmates and instructors and grow their professional networks for years to come.

We offer a focused suite of professional programs in high-demand career fields. We pioneer accelerated information technology and business programs, many of which are the first to be offered in Canada. Codesigned and delivered by senior industry leaders, our professional programs feature experiential learning methods that help students develop career-specific technical skills and robust cross-functional expertise. We prepare students to unlock their potential and pursue their career ambitions with confidence.

The courses that form the foundation of our professional programs are regularly updated to reflect student need and industry changes, ensuring that our graduates receive an education that aligns with current market trends and demands.



Post-Graduate Certificate in Accounting

Start down the path to earning a valuable CPA designation in this supportive program taught by industry professionals. Establish the professional skills required to pursue your full career potential.

This program will deepen your understanding of accounting while simultaneously sharpening your critical thinking, communication, and management skills.

Program length: 8 months
3 intakes: September, January, May

Courses

- Micro- and Macro-Economics
- Fundamentals of Financial Accounting
- Business Communications
- Introduction to Managerial Accounting
- Statistical Methods in Business and Accounting
- Applied Corporate Finance
- Legal Principles in Canadian Business
- Applied Capstone

Admission requirements

- Minimum of a baccalaureate degree with a minimum of a 60% average or a 3-year Canadian College Diploma with minimum 70% average or equivalent
- Official transcripts (International students: please provide original English-translated copy of University degree and transcripts.)
- IELTS level of 6 minimum or equivalent
- Video statement of interest
- Resume

Target Career Outcomes

- Accounting Assistant
- Finance Assistant

Professional Designation Alignment

You will begin to gain the foundational knowledge that will help prepare you for the CPA PEP Program. Both Accounting and Advanced Accounting are required for CPA PEP.

Post-Graduate Certificate in Advanced Accounting

Continue your accounting education in this advanced program. Further hone your accounting skill set while gaining leadership skills so you can pursue career advancement opportunities and prepare to earn a CPA designation.

Program length: 8 months
3 intakes: September, January, May

Courses

- Intermediate and Advanced Management Accounting
- Intermediate Financial Accounting I
- Strategy Management and Corporate Governance
- Intermediate Financial Accounting II
- Advanced Financial Accounting
- Accounting Information Systems
- Auditing
- Taxation Principles in Acct
- Applied Capstone

Admission requirements

- Minimum of a baccalaureate degree with a minimum of a 60% average or 3-year Canadian College Diploma with minimum 70% average or equivalent
- Completed the Post-Graduate Certificate in Accounting; OR
- Completed or received exemption from the CPA preparatory courses: Introductory Financial Accounting, Introductory Management Accounting, Economics, and Statistics.
- Official transcripts (International students: please provide original English-translated copy of University degree and transcripts.)
- IELTS level of 6 minimum or equivalent
- Video statement of interest
- Resume

Target Career Outcomes

- Accounting Specialist
- Accounts Manager
- Accounting Analyst

Professional Designation Alignment

Once you've earned the Certificate in Advanced Professional Accounting, you are ready for the graduate level CPA Professional Education Program (PEP).

Once the CPA PEP has been completed, you can write the CPA Exam.

Students are required to complete additional requirements to write the CPA Exam.



Post-Graduate Certificate in Business Administration

Advance your career and prepare for management roles in the field of business through experiential, real-world learning activities taught by leading business experts.

Program length: 8 months

3 intakes: September, January, May

Courses

- Business Communications
- Business Fundamentals
- Human Resources Management
- Business Strategy
- Accounting – Analysis and The Use of Financial Information
- Marketing Fundamentals
- Project Management
- Applied Capstone

Admission requirements

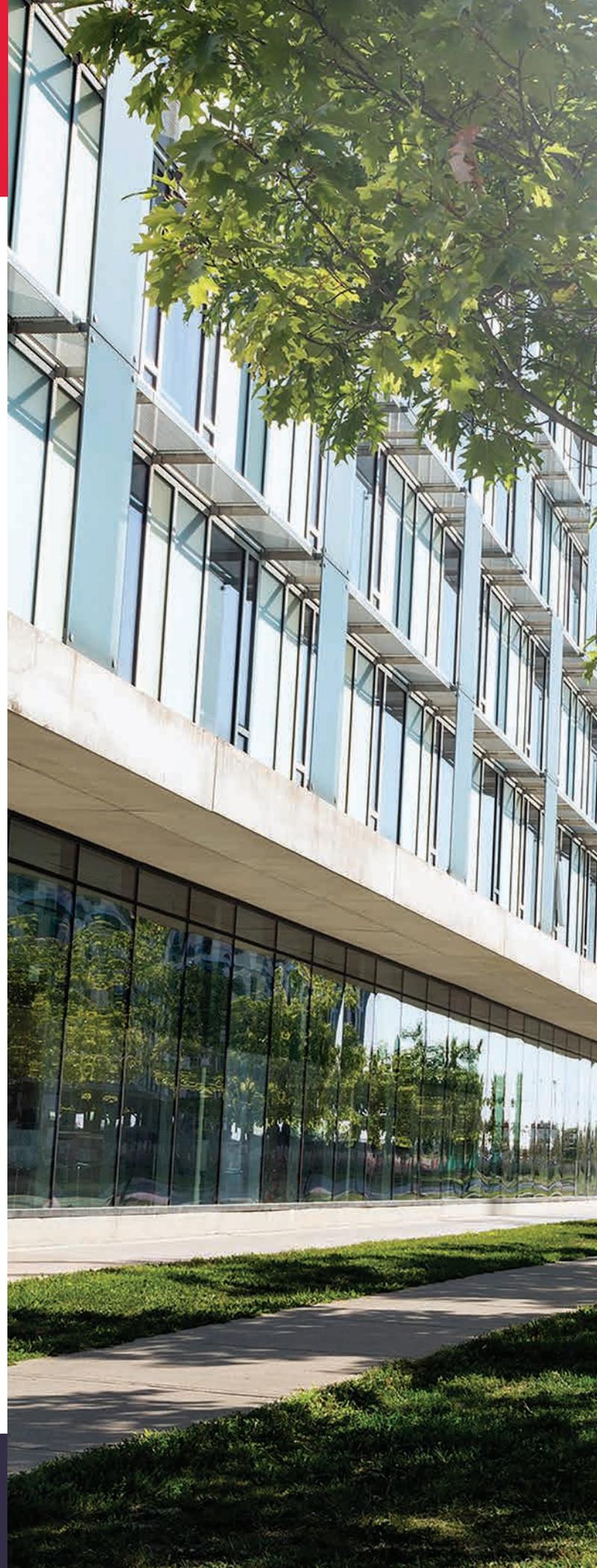
- Minimum of a baccalaureate degree with a minimum of a 60% average or a 3-year Canadian College Diploma with minimum 70% average or equivalent
- Official transcripts (International students: please provide original English-translated copy of University degree and transcripts.)
- IELTS level of 6 minimum or equivalent

Target Career Outcomes

- Business Administrator
- Administration Support Officer
- Business Analyst
- Manager roles within your current field

Professional Designation Alignment

Our Project Management course meets the training requirement for the PMP (Project Management Professional) designation through the Project Management Institute (PMI) if you are interested in pursuing this designation.





Post-Degree Certificate in Human Resources Management

Prepare for your CHRP designation on this accelerated path. Through ongoing deliberate practice and instruction from experienced human resources professionals, you'll develop the human resources and business competencies to take your HR management career to the next level.

Program length: 9 months
3 intakes: September, January, May

Courses

- Human Resource Management
- Introduction to Organizational Behaviour
- Business Communications for HR Professionals
- Training and Development
- Introduction to Accounting - Analysis and the Use of Financial Information
- Human Resources Planning
- Compensation
- Recruitment, Selection, and Performance Appraisal of Personnel
- Industrial Relations
- Occupational Health and Safety Management

Admission requirements

- Minimum of a baccalaureate degree with a minimum of a 60% average or equivalent
- Official transcripts (International students: please provide original English-translated copy of University degree and transcripts.)
- IELTS level of 6 minimum or equivalent

Target Career Outcomes

- Human Resources Consultant
- Organizational Development Specialist
- Human Resources Generalist

Professional Designation Alignment

The Post-Degree Certificate in Human Resources Management is recognized by Human Resources Professional Association (HRPA) as meeting the coursework requirement required for the Certified Human Resources Professional (CHRP) designation. This requirement is met by students who complete all nine courses in the Certificate with a grade of 70% or better with no single course below 65% within ten years of the date they are registered to write the Comprehensive Knowledge Exam 1(CKE1).



Post-Graduate Certificate in Digital and Content Marketing

Learn to be the person behind the message and develop the expertise to lead marketing and business objectives.

Master a professional digital and content marketing skill set and gain the expertise and confidence to make data-driven marketing decisions that show results.

Program length: 8 months
3 intakes: September, January, May

Courses

- Business in Digital Age
- Marketing Fundamentals
- Fundamentals of Digital Marketing
- Planning and Analysis for Content Marketing
- Marketing for Search Engines and Social Media
- Content Creation
- User Engagement and Marketing Automation
- Content Promotion and Amplification

Admission requirements

- Minimum of a baccalaureate degree with a minimum of a 60% average or a 3-year Canadian College Diploma with minimum 70% average or equivalent
- Official transcripts (International students: please provide original English-translated copy of University degree and transcripts.)
- IELTS level of 6 minimum or equivalent
- Video statement of interest
- Resume

Target Career Outcomes

- Digital Marketer
- Content Marketer
- Social Media Coordinator
- Paid Search Specialist

Post-Graduate Certificate in Public Relations

The Post-Graduate Certificate in Public Relations gives you the expertise to broadcast your brand message to the right audience, at the right time, using both traditional and digital media. Real-world project work will give you the chance to learn and practice effective public relations strategies, business principles, and stakeholder relationship management, as well as how to respond to crises and manage brand reputation.

An optional work placement is available after the completion of the certificate.

Program length: 8 months
2 intakes: September, January

Courses

- Fundamentals of Public Relations
- Content Creation, Strategic Messaging and Storytelling
- Stakeholder Relations and Community Engagement
- Internal Communications and Change Management
- Strategic Planning, Research and Measurement
- Integrated Marketing Strategies
- Reputation Management and Crisis Communication
- Public Relations in Practice: Real World Perspectives and Possibilities

Admission requirements

- Minimum of a baccalaureate degree with a minimum of a 60% average or a 3-year Canadian College Diploma with minimum 70% average or equivalent
- Official transcripts (International students: please provide original English-translated copy of University degree and transcripts.)
- IELTS level of 6 minimum or equivalent
- Video statement of interest
- Resume

Target Career Outcomes

- Public Relations Specialist
- PR Agency Account Coordinator
- Communications Manager



Post-Graduate Certificate in Backend & Blockchain Development

Join the first technical blockchain certificate delivered by a Canadian university. Create real-world blockchain solutions as you build upon your existing knowledge and prepare to confidently launch your career.

Created in collaboration with industry executives, this program allows you to collaborate with like-minded peers. The program concludes with a unique capstone course, allowing you to graduate with a diverse portfolio of work.

Program length: 8 months
1 intake: September

Courses

- Fundamentals for Back-End and Blockchain Development
- Database Design and Principles
- Blockchain Applications for Industry
- Server-Side Programming and Tools
- DevOps and Deployment
- Smart Contracts and Decentralized Applications
- Private and Consortium Blockchain for Enterprise
- Blockchain Development Capstone

Admission requirements

- Baccalaureate degree or diploma in computer science, network technology, web development, or equivalent
- Official transcripts (International students: please provide original English-translated copy of University degree and transcripts.)
- IELTS level of 6.5 minimum or equivalent
- Written statement of interest

Target Career Outcomes

- Blockchain Developer
- Software Developer – Blockchain Technologies

Post-Graduate Certificate in Cyber Security Operations

This program is developed and taught by leading cyber security professionals. In addition to course topics, these expert instructors will guide you through practical labs where you will directly apply the knowledge gained in the program. The program also ends with a comprehensive capstone project where you will showcase your cumulative knowledge and skills in cyber operations.

You will develop a well-defined cross-functional skillset so you can launch your career in this high-demand profession.

Program length: 9 months
2 intakes: September, January

Courses

- Intro to IT
- Cybersecurity Fundamentals
- Cybersecurity Operations
- Vulnerability Management
- Incident Response
- Advanced Cyber Topics
- Tools and Techniques
- Capstone

Admission requirements

- Early career professionals (less than 3 years of experience) with an undergraduate education in fields such as IT, Technology, Business, or Engineering who want to start a cyber security career
- Students with an undergraduate degree that is not in IT/Technology/Engineering, who may be working in a role related to IT and want to pivot to a cybersecurity role
- IELTS level of 6.5 minimum or equivalent
- Video statement of interest

Target Career Outcomes

- Cyber Security Analyst
- Junior Penetration Test
- Information Security Analyst
- SOC Analyst 1 and 2

Professional Designation Alignment

The Post-Graduate Certificate in Cybersecurity Operations aligns with two CompTIA designations:

- **Security +:** A global certification that validates the baseline skills necessary to perform core security functions and pursue an IT security career
- **CySA+:** Cybersecurity Analyst designation is an IT workforce designation that applies behavioural analytics to networks and devices to prevent, detect and combat cybersecurity threats through continuous security monitoring





Career Nexus

Realize your potential with our comprehensive suite of on-demand, personalized career development resources for registered Continuing Studies students.

Resume and Interview Optimizer

Browse thousands of opportunities across multiple job boards. Put your optimized resume and career ambitions into action.

Job Opportunities

Browse thousands of opportunities across multiple job boards. Put your optimized resume and career ambitions into action.

Networking and Events

Get connected with Ten Thousand Coffees (supported by RBC Future Launch) and build your network through other professional events.

CareerBrain™

NEW from the School of Continuing Studies. This intuitive tool leverages AI and the world's leading labour market dataset to help users find clear pathways to their future.

Practical Experience

Gain practical, real-world experience while getting paid for your work through the Riipen Level-Up program. Fees are associated with this program.

Entrepreneurial Support

Got a great business idea? Turn it into reality with Innovation York's entrepreneurship supports, including workshops and online tutorials.

From the time you apply to the School of Continuing Studies, you will be assisted throughout your journey through many support services that only an institution of this caliber can offer. These support services include pre-arrival, arrival, and orientation to immigration advising, peer networking, mental health counselling, and many more.

Post-Graduate Work Permits (PGWP)

Post-Graduate Certificate program (full-time) graduates may be eligible for a PGWP. Our programs are 8 months long and considered to be one-year academic programs. On completion of our full-time graduate certificates, you may be eligible for a PGWP for a maximum of 1 year and minimum of 8 months.

Students may also choose to bundle our programs to meet eligibility criteria for a 3-year work permit subject to approval. To do this, a graduate of any Post-Graduate Certificate program would enrol in a second Post-Graduate Certificate program directly following the conclusion of the first.

For more information, please explore the Immigration, Refugees and Citizenship Canada (IRCC) website.





What to expect during the application process

Application Fee

- \$79 for Post-Graduate Certificate Programs
- Please review our Withdraw/Refund and deferral policies prior to applying at continue.yorku.ca/support/policies

After Application Submission

- Student Account will be created
- Our Registration Team will confirm your application
- Your application status can be tracked through the Student Portal
- Once the Student Portal indicates your acceptance, you will receive an offer letter from us
- You confirm acceptance of our offer by making your tuition deposit within 2 weeks of receiving your offer
- Once payment has been processed, you will receive your letter of acceptance

After receiving your letter of acceptance, we recommend applying for a study permit, and depending on your country of origin, a visitor visa as well. You have until 30 days before the program start date to pay the full tuition of your program. All balances can be viewed in the Student Portal.

Additional Questions

If you have any questions about your Post-Graduate Certificate Program, please visit

continue.yorku.ca/support/contact-us/professional-programs/.

Ready to apply?

If you already meet the requirements of your Post-Graduate Certificate program of choice, please apply at:

continue.yorku.ca/program/professional-programs/

If you do not meet the English language proficiency requirement for your program, you can apply for the English Language Academic Program together with the Post-Graduate Certificate program application.

continue.yorku.ca/programs/academic-program-ap/

school of
continuing studies



Apply Now
continue.yorku.ca

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